Job description

About us

We have an exciting opportunity that offers plenty of scope to develop a successful career in AV within the hospitality sector supporting the following Nottingham Venues properties:

Set in 330 acres of the University of Nottingham’s landscaped parkland Orchard Hotel is a stylish, award winning, eco-friendly hotel. With 202 bedrooms, a variety of meeting rooms, brasserie restaurant, bar and terrace.

East Midlands Conference Centre has recently completed a £2.1m refurbishment, sited adjacent to the Orchard Hotel, providing events for up to 1000 delegates.

Main purpose of the role:

Reporting to the AV Manager, you will assist in providing Audio Visual, Lighting, Information Technology and Events Management Services primarily at East Midlands Conference Centre and the Orchard Hotel. This will be for both Conference and events requirements as well as general building infrastructure.

The ideal Candidate:

You will be customer focused, have a strong technical aptitude, and have a minimum of a years’ experience working in a similar role.

You will be a good communicator, have an eye for detail and the ability to multitask and work under pressure. You will be a team player, have a willingness to learn and be able to work effectively with people across all departments of the business.

Due to the nature of the business, you must be willing to work at weekends as well as being available for both early starts and late finishes when we have large events.

Benefits

- 25 days Holidays plus bank holidays, or a day off in lieu if contract requires you to work. PLUS, an extra day holiday for each years’ service (up to a maximum of 5 years)
- Real living wage employer
- Opportunity to be part of a contributory Pension scheme
- Free meals and refreshments when on duty
- Excellent training and development opportunities through our internal training program and support with professional qualifications
- Discounts available for both yourself and friends and family in our hotels and restaurant
- Discounted membership at the University sports facilities
- Employee recognition schemes including long service awards and monthly “Top of the tree” event
- Opportunity to earn additional payment by being a member of various employee committees
- Employee wellbeing support
- Full uniform provided
- £250 recommend a friend incentive
In May 2018 the data laws changed for the better. This means you have better control of your own data and how it's used. We want to reassure you that we treat your details carefully and your data with the utmost respect. So we've updated our Privacy Policy to reflect how we collect, protect and handle your personal information.